

November 11, 2021
STLA Meeting Minutes

Present Board Members - Donna Bird, Andrea Dillaway-Huber, Sherry Auman, Lisa Hoopes, Laurel Quigley, and Jen Yetter.

Absent: John Emerick

Others Present - Barbara Kline and Kimberly Rice

Meeting called to order at 7:00 PM

Motion to approve consent agenda made by Andrea; motion carried.

Director's Report - West Lawn circulation is down for the second month in a row. Trying to get someone for Tuesday and Thursday morning. Maybe look into a portable scanner and take books outside. Suggestion to contact the local preschools and maybe have a traveling library.

Barb is going to fix the book drop.

BCPL Meeting - Lisa will be attending. Jen will put next year's meeting dates on next month's agenda.

Old Business -

Ice Cream Sale - We sold 133; we made \$134.33.

Budget - We currently have a surplus because we only have one youth librarian. Possibly order two new moveable bookshelves for Spring.

New Business:

2022 Library Hours

**Summer Saturday reduction of hours is allowable by the state 9-1PM
48 hours at Spring; 45 hours at West Lawn (looking to increase)**

2022 Holiday Schedule: same 12 holidays as this year.

Motion was made by Lisa to approve the hours as stated in the document.

SPRING TOWNSHIP LIBRARY ASSOCIATION

****State Holiday standard: A library may be closed for up to twelve (12) days per year for holidays****

****Holidays are in addition to the 10-week seasonal reduction in hours permitted each year.***

Hours: SST – Mon & Tue: 9-7; Wed: 9-5; Thu: 9-4; Fri: 9-3; Sat: 8-3 (48 hours)

SWL – Mon: 9-5; Tue: 12-8; Wed: 12-8; Thu: 9-5; Fri: 9-3; Sat: 8-3 (45 hours)

Hoping to increase hours as covid abates and staff are hired and trained.

2022 Library Holidays

Spring Township Library Association

New Year's Day Saturday, January 1
President's Day Monday, February 21

Easter Weekend Saturday, April 16
 Monday, April 18

Staff Development Day Friday, April 29 (Does not count as a Holiday per state standards)

Memorial Day Saturday, May 23 – Open 9-1
 Monday, May 30

**Saturday hours change to 9-1 for July and August*

Independence Day Saturday, July 2 – open 9-1
 Monday, July 4

Labor Day Saturday, September 3 – open 9-1
 Monday, September 5

Columbus Day Monday, October 10

Thanksgiving Wednesday, November 23 – open until 3pm
 Thursday, November 25

Christmas Eve Saturday, December 24
Christmas Day Monday, December 26
(observed)

New Year's Eve Saturday, December 31

Solicitor - inquired about our plan for when the lease terminates at the Spring Township location. The process is still a work in progress.

Around the table -

Andrea will remain on the board but would like to be removed from a leadership position.

Sherry will also renew her term.

Meeting adjourned at 7:28 PM; motion made by Donna; motion carried.

Respectfully submitted,

Sherry Auman