

Muhlenberg Community Library
Board of Trustees
Minutes December 10, 2018

Call to Order: President Judy Schwambach called the meeting to order at 6:00 p.m.

Attendance: Diane Benson, Terry Heckman, Judy Schwambach, Lori Madara, Karen Schreiber, Kathy Felker, Cathy Meck.

Absent: Joseph Yarworth

Also Present: Melissa Adams, Library Director

Consent Agenda: Terry made a motion to accept and Diane seconded it. It passed unanimously.

Treasurer's Report: Was filed for audit.

Correspondence: Letters of thanks were sent out for donations (patrons and businesses).

Library Director's Verbal Report:

Teen Reading Lounge – Jacki and the teens were interviewed about the grant and an article and video was posted on the PA Humanities Council Website and Facebook page. Our library posted it as well.

The Keystone Community Grant – the bids are far higher than our funds. Melissa is going to ask Rep. Mark Rozzi if there can be an increase in the grant due to the high wages for the contractors. The committee will have to scale back the amount of work that can be done at this point with the limited funding.

Business Sponsorships – we raised at least \$8509.06, which will be matched by the Township.

Fines and Fee Changes – info about the changes have now been made public.

Personnel: Annual Reviews are completed.

System Meeting: There is no meeting.

Old Business: The winter raffle made over \$700.

New Business: The 2019 budget was presented. Karen made a motion to accept; seconded by Cathy. It passed unanimously.

Margherita Tickets were handed out. These will be sold through February and have to be redeemed by the end of February.

Lori spoke to Mario about having a sandwich sale in the spring. He agreed to it. \$10 for a small ham and cheese or Italian, bag of chips and a soda. The Library would receive \$3.50 for each ticket sold. The Board will decide at the January meeting when to hold this sale.

Instead of doing a pancake breakfast at Applebee's, this year we will have a Jersey Mike's sandwich sale. We hand out tickets for a \$2.00 sandwich and the Library will receive the full \$2.00 for each ticket redeemed.

May 4th – will be our Spring Health Fair. We will need raffle basket items for this event.

Adjournment: The meeting adjourned at 6:45 p.m. so we could host our annual Christmas Party for the employees and volunteers.

Dates to remember:

Next Meeting JANUARY 21, 2018 – the **THIRD** Monday ** 6:00 p.m.