

Muhlenberg Community Library
Minutes from March 11, 2019

Call to Order: President Judy Schwambach called the meeting to order at 6:30 p.m.

Vote: Joe made a motion to have Terry Heckman on the Board of Trustees and it was seconded by Joan. The motion passed unanimously.

Attendance: Judy Schwambach, Joe Yarworth, Cathy Meck, Diane Benson, Linda Roebuck, Joan Crater, Terry Heckman, Lori Madara.

Absent: Kathy Felker and Karen Schreiber.

Also Present: Melissa Adams, Library Director.

Consent Agenda: Joe made a motion to accept the February items and it was seconded by Terry. The motion passed unanimously.

Treasure's Report: It was filed for audit.

Correspondence: We received a letter from the School District naming Randall Madara as the School Director liaison for the Library, with Lori Madara being the alternate.

Library Director's Verbal Report:

The renovation started today on the Community Room. Channel 69 news came by to do an interview and it was shown on the 5:30 news.

Proposals were received for the fire alarm system we need to install.

Personnel: There is one position open. While doing interviews it is helpful but not required that the person is bilingual.

System Meeting:

Our Library received three awards at the Awards Ceremony. Melissa received the Director's Award and the Library received an award for the Explore Earth exhibit and the Outstanding Fundraising effort. All these awards are well deserved!

The next System Meeting will be held on April 17, 2019.

Old Business:

The April mailers will be going out before the end of April. There is a new and updated tri-fold that will be included in this mailer. It will promote the many services of our Library. They are working on a Branding Procedure for Publicity, so our Library is more visible.

Security Alarm system – we received three bids: SAH, Yarnell and Security First. Melissa will check with Brian Kissinger, the Emergency Management Coordinator for the Township, to see how many smoke detectors are needed and if pull stations are required. There is a difference of \$5,778 from the top bid to the lowest bid, some of that being that less equipment was being offered. A straw poll was taken, and the majority went to use SAH. We will wait until Melissa gets the answers from Brian and then vote on the vendor at our April meeting.

New Business:

Riverfest will be held on August 24 and 25 at Jim Dietrich Park. Judy made a motion to have a stand at Riverfest and Linda seconded it. The motion passed unanimously. We will be serving funnel cakes and cho-chos again this year. We are also looking for ideas to sell something earlier in the morning. Please share your ideas at our next meeting.

Our next event is the Health and Wellness Fair that will be held on May 4th. That day will also be the ribbon cutting ceremony for our new Community Room. Mark Rozzi will be on hand that day to celebrate with us. We need raffle items for this event. Please ask businesses and friends for donations to put in these baskets.

The Spring Flea Market will be on Saturday, May 11th and we need a person to head up this fundraiser. Linda and George will be there to set up, with more help needed. We have the hot dogs and water already and need volunteers to help on that day.

Terry mentioned that Wells Fargo has a 2.1 percent interest promotion going on for their Money Market accounts. Linda mentioned that maybe the offer wasn't available to commercial accounts.

Lori will check with Mario to see if we can have a sandwich sale through Margherita's and have that sale run for approximately 3-6 months. We would hand out the tickets to people and they would pay \$10 at the time of purchase at Margherita's, for a ham and cheese or Italian sandwich, bag of chips and a soda. Our Library would receive \$3.50 per ticket redeemed. Mario would pay us for the amount of tickets he receives.

Adjournment: The meeting was adjourned at 7:42 p.m.

Dates to remember:

Next meeting	Monday, April 8, 2019 6:30 p.m.
Health and Wellness Fair With Community Room Dedication	May 4
Spring Flea Market	May 11
System Meeting	April 17
Nellie Walter Medium	April 30
Book Sale	June 12-15
Mini Golf	July 10
River Fest	August 24 and 25