



Board of Trustees Meeting
November 13 2023

- I. Call to Order
- II. Introductions, Quorum, and Guests
- III. Review and then vote on the Consent Agenda items for October:
 - a. Board Minutes from October Meeting.
 - b. Monthly Library Report for October.
- IV. Review and then file for audit the Treasurer's Report
(Profit & Loss Budget Performance) for October
(Balance Sheet & Check Register available for informational purposes only)
- V. Correspondence
- VI. Library Director's Verbal Report
- VII. Personnel
- VIII. System Meeting
- IX. Old Business
 - a. Employee Handbook/ Personnel policy revision (Sep account)
 - b. Fundraising Committee Updates
- X. New Business
 - a. Policy review
 - i. Fraud Policy
 - ii. Board By-Laws
 - b. Board meeting dates for 2024
 - c. MCL Holidays & Closings for 2024
- XI. Adjournment

Next Meeting: Monday, December 11, 2023 at 4:30 pm