

February 11, 2021  
STLA Meeting Minutes

Present Board Members - Donna Bird, John Emerick, Jen Yetter, Lisa Hoopes, Laurel Quigley, Andrea Dillaway-Huber, and Sherry Auman.

Others Present - Barbara Kline, Jon Duffy, Douglas Sherry, Jestyn Payne, and Kimberly Rice.

Meeting called to order at 7:03 PM

Introduced New Board Member Laurel Quigley.

Motion to approve consent made by Lisa with changes discussed; motion carried

Director's Report - no additions

Assistant Director's Report - WHS Class of 1955 donated \$500  
\$100 donation from an estate  
\$100 from Susan Ruth

BCPL Meeting - Wednesday, February 24th

Old Business:

- a. 2020 Patron Letter Totals
- b. 2021 Budget
- c. Policy Approvals
  - Motion to approve the Cash Handling Procedure made by Donna; motion carried.
  - Motion to approve the updated Hotspot Lending Policy Updated made by John; motion carried.
  - Bid Procurement Policy - draft was reviewed. Motion was made by Lisa to approve the policy with corrections given to Jestyn; motion carried. All approvals are due by March 1st.
- d. BCPL Membership and Automation Agreements -

New Business:

Township of Spring Municipal Advocacy Program - 2/24 Jen and Doug will meet with the Township Supervisors.

Solicitor - Lease Update: extended lease option for 2 years, can terminate with 12 month notice. Landlord was not willing to negotiate. Authorized Jestyn to write a letter of regret to the landlord; motion passed. Jen and Doug will mention the situation to the Supervisors. Board should send ideas to Jen.

John Emerick - Pansy sale, Austin's and Coastal Grille, and Easter candy fundraisers will be offered by Spring Friends

Kim - Two upcoming Friendly's fundraisers.

Entering into an executive session at 8:45 PM to discuss a personnel issue.

Donna made a motion to leave executive session at 8:59 PM

Motion to delegate negotiations with Jon to the Personnel committee and authorizing the Personnel committee to conclude those negotiations on behalf of the library within existing budgetary constraints. Lisa made the motion; motion carried.

Meeting adjourned at 9:02 PM; motion made by Donna.