

Muhlenberg Community Library
Meeting Minutes
December 9, 2019

Call to Order: President Judy Schwambach called the meeting to order at 6:00 p.m.

Attendance: Diane Benson, Karen Schreiber, Linda Roebuck, Joe Yarworth, Kathy Felker, Judy Schwambach, Lori Madara, Cathy Meck, Joan Crater, Terry Heckman.

Judy appointed Lori Madara as temporary secretary.

Consent agenda: Joe made a motion to approve the Board Minutes for November and the Monthly Library Report, Karen seconded it. The motion passed unanimously.

Treasurer's Report: Was filed for audit.

2020 Budget: Karen made a motion to adopt the 2020 budget, Terry seconded it. The motion passed unanimously.

Correspondence: Thank you letters are still being sent out.

Library Director's Report:

Budget – The county budget is not increasing.

DUNS # error – The Library's name has been corrected and Melissa is still working on the TRL number.

SAH Fire System – The project is almost complete.

Donation – We have received the \$10,000 check from the Patriotic Order of the Sons of America.

Fine Changes – The County Library System is working on a new plan to try to get material returned to the Libraries. Possibly have an Amnesty Week – April 19-25. Basically, fines and fees will be forgiven for items returned this week.

Fine Free for Teens – the County Library System is thinking of doing this possibly on a year trial basis. The free fines would just be on YA books.

Pop-Up Health Resource Center – Lori had put Charlotte in contact with Dr. Futrick.

Terry Heckman is the School Board representative for 2020.

Stephanie from the County Library System is the District Consultant. She can come to one of our meetings and answer questions, give tips on things we would like help with.

Personnel: Elise Nelson has been hired as a substitute library assistant.

System Meeting: Joe went to the meeting and the County Library is thinking about enacting requirements of volunteers and Board Members. Board members/volunteers would have to go to meetings and take classes. The representatives from the Libraries stated that Board members are volunteers and shouldn't be directed to do this. The County talked about possibly giving more money to the libraries that would have their Board members do the training. The idea was tabled.

Old Business: The fall Book Sale had a profit of \$469.00.

Keep selling the Margherita tickets.

Blind Hartman's gift cards are selling well. Rick will drop more off soon. We decided not to go with the Chicken Parmesan night at BH, mainly due to the winter months. We may do something there later in the year.

Leesport Diner - dine to donate – Linda will contact them and try to get a date for us to have a fundraising night for our library.

New Business:

Nominating committee has put together the slate of officers.

President, Linda Roebuck

Vice-President, Joan Crater

Corresponding and recording secretary, Lori Madara

Treasurer, Karen Schreiber

Retirement funds for Melissa and Lee. Linda made a motion that we give 5% for each for their retirement accounts. Joe seconded it. The motion passed unanimously.

Thank you to Diane and Joan for helping at the children's Christmas party.

The doll house is ready for silent auction. We also have a gift certificate from Willow Street Photography. Lori will check with Boscov's to see about a trip that they could donate for the silent auction.

Adjournment: The meeting was adjourned at 6:40 p.m.

Dates to Remember:

January 20, 2020

6:00 p.m. ** State of the Library