



**Board of Trustees Meeting**  
**November 08, 2021**

- I. Call to Order**
- II. Introductions, Quorum, and Guests**
- III. Review and then vote on the Consent Agenda items for November, which includes the following items:**
  - a. Board Minutes from October Meeting**
  - b. Monthly Library Report for October**
- IV. Review and then file for audit the Treasurer's Report (Profit & Loss Budget Performance) for October (Balance Sheet & Check Register available for informational purposes only)**
- V. Correspondence**
- VI. Library Director's Verbal Report**
- VII. Personnel**
- VIII. System Meeting**
- IX. Old Business**
  - a. Fundraising Committee
    - 1. Fall Craft Fair Fundraiser Up-date
    - 2. Doll House raffle
    - 3. Lotto Raffle
  - b. Staff/Volunteer Holiday Party
  - c. School Building
- X. New Business**
  - a. Document Retention Policy Revisions
  - b. Patron Behavior Policy Revisions
  - c. Reference Service Policy Revisions
  - d. Service Policy Revisions
  - e. SEP Acct %
  - f. Budget 2022
- XI. Adjournment**

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**Dates to Remember:**

Next Meeting

Mon. December 13, 2021 at 6:30pm