



Board of Trustees Meeting

December 13, 2021

- I. **Call to Order**
- II. **Introductions, Quorum, and Guests**
- III. **Review and then vote on the Consent Agenda items for December, which includes the following items:**
 - a. **Board Minutes from November Meeting**
 - b. **Monthly Library Report for November**
- IV. **Review and then file for audit the Treasurer's Report (Profit & Loss Budget Performance) for November (Balance Sheet & Check Register available for informational purposes only)**
- V. **Correspondence**
- VI. **Library Director's Verbal Report**
- VII. **Personnel**
- VIII. **System Meeting**
- IX. **Old Business**
 - a. **Fundraising Committee**
 1. **Doll House raffle**
 2. **Lotto Raffle**
 - b. **School Building**
 - c. **Transfer PPP funds to Capital Fund**
 - d. **Transfer PPP funds to Money Market account**
- X. **New Business**
 - a. **SEP Acct %**
 - b. **Budget 2022**
 - c. **Policies to Review for 2022**
 - i. **Library Abuse Prevention Policy – No changes proposed – Vote in Jan**
 - ii. **Lost & Found Policy – No changes proposed – Vote in Jan**
 - iii. **Meeting Room Policy – No changes proposed – Vote in Jan**
 - iv. **Vision Statement – No changes proposed – Vote in Jan**
 - v. **Mission Statement – No changes proposed – Vote in Jan**
 - vi. **Compensation Policy – changes proposed – Vote in March**
 - vii. **Employee Handbook – changes proposed – Vote in April**
 - viii. **Personnel Policy – changes proposed – Vote in April**
 - d. **Strategic Plan expires in 2022 – start a committee and start working on this as soon as feasible**
- XI. **Adjournment**

Next Meeting:

Monday January 17, 2022 at 4:30pm