

Muhlenberg Community Library

Virtual Board of Trustees Meeting

Minutes –June 8, 2020

Call to Order: President Linda Roebuck call the virtual meeting together at 6:34PM

Present: Linda Roebuck, Diane Benson, Karen Schreiber, Joe Yarworth, Judy Schwambach, Cathy Meck, Joan Crater, Terry Heckman, Melissa Adams (Library Director)

Absent: Lori Madara, Kathy Felker

Consent Agenda: May minutes need to include that this was a virtual meeting. Judy Schwambach made the motion to accept the correction and to approve the Consent Agenda for May. Joe Yarworth seconded the motion.

Treasurers report: \$1000.00 donation to the library in memory of Pat Bear. Report was filed for audit.

Correspondence: none

Library Director's report:

1. Moved to stage 2 of the reopening plan as of Monday, June 8th . Staff are in the building with limited hours on Mondays, Tuesdays and Wednesdays.
2. Summer quest program – virtual programs with using EITC funds to pay for additional ones
3. Making the building safe – An estimate to replace the hot water heater was received by Essig with a timing unit of \$250.00 additional. To compile with DOH recommendations, we need toilet lids, Plexiglas sneeze guards, hand sanitizer stations with soap dispenser and paper towel dispenser, We need to limit access to the stacks and blocking water fountain. Covers for PC screens and keyboards are needed. Professional cleaning needs to be done daily.
4. Funding – state budget passed for next 5 months and funding will remain level. Director is exploring other grant opportunities to pay for additional supplies for sanitizing and safety.

Personnel: Nothing to report

System Meeting: meeting was held virtually

Old Business: estimate needed for hot water heater. Men's room water is very hot and women's room very cold. Estimate from Essig was received with a timing unit of \$250.00 additional. Linda will get another estimate

New Business: It was stated by an Election worker, that the community room won't work for the general election in November, as it's too difficult to get people in and out. This would mean the library building could not be open for library services during November Election.

Fundraisers – Melissa will talk to Nellie Walter about dates for 2021

Next meeting – July 13th 2020. Plan on a Zoom meeting unless something changes

Adjourned at 7:16PM